

State Level Achievement Survey (SLAS) 2013
Classes III, V & VIII

1. Selection of Schools:

- ❖ 10 schools Per Block for Standard III & V.
- ❖ 10 Schools per Block for standard VIII.
- ❖ List of schools approved for SLAS will be sent to districts on 30.12.2013.

2. Selection of Children:

- ❖ 30 children from each Class of III, V & VIII. $3 \times 30 = 90$ children.
 $90 \times 10 = 900$ children in the block. $900 \times 413 = 3,71,700$ children in 30 districts.
- ❖ If the Strength of Class is 30 & less all Children will be assessed.
- ❖ If the Strength is above 30, Children will be selected by Investigator on the date of administering the test following the Instructions given in the meeting.

3. Academic Evaluation of children in Tamil, English & Mathematics

- a. Reading fluency
- b. Retention of information after listening
- c. Spelling for grammar
- d. Express ideas for others to understand
- e. Spelling
- f. Basic skills and using the mathematical concepts in daily life

4. Tools developed for use:

1.
 - a) School Questionnaire
 - b) Teacher Questionnaire
 - c) Students Questionnaire
2. Tamil – Oral (each child separately) writing (All in one time)
English – Oral (each child Separately Writing (All in one time)
Maths – Written (All in one time)

5. State level Training

- ❖ 6 Officials from 17 Districts, (11 & below blocks) (2 District Co-ordinators, 2 BRTEs & 1 AEE0 & 1 DIET faculty)
- ❖ 11 Officials from 13 Districts, (12 & above blocks) (2 District Co-ordinators , 7 BRTEs & 1 AEE0 & 1 DIET faculty)

6. Duties of the District Team

- ❖ Ensure 10 schools per Block are identified as per instructions.
- ❖ Verify the name List of schools, thoroughly and should satisfy the correctness.
- ❖ Ensure 2 investigator per school is appointed in all Blocks,
- ❖ BRTEs, CRTEs, Special Educators (IED) and selected teachers are to be identified as investigator.
- ❖ At least one BRTE/Special Educator should be allotted to each school.
- ❖ **BRTE/CRTE/Special Educator (IED) should be allotted school in adjoining Block for conduct of SLAS.**
- ❖ All investigators (2 per school, totally $10 \times 2 = 20$ per block) are to be trained on 2.1.2014 & 3.1.2014.

- ❖ Ensure all the investigators attend the meeting.
- ❖ Give detailed instructions with copies of the questionnaires and instruction manual.
- ❖ Instruction for assessment of Reading, Listening, Writing, skills in Tamil and English for Standard 3, 5, 8th given during the meeting should be scrupulously followed.
- ❖ The marks awarded for Reading, Listening and Writing assessment skills to the questions recorded in the instruction to investigators in Tamil, English question papers should be verified with the code number in the question paper and to be recorded in the answer script of the candidate .
- ❖ The District team should plan and visit all schools during the test on 21,22,23,24, in all the blocks and ensure smooth conduct of the test.
- ❖ The team should verify in random the response sheet, questionnaires and details of the children recorded by the investigators and ensure the correctness.
- ❖ The team should give a detailed diary of all the work attended from 27.12.2013 till finalizing the data entries .The diary should contain relevant dates should be in 3 to 4 pages in bullet points. Any short comings and strategies adopted should also be recorded.
- ❖ Subject wise/class wise / school wise answer sheets and questionnaires to be placed in a thick cover sealed and kept in BRC under safe custody of the supervisor incharge after the all the data entries are over.
- ❖ Xerox copies of the answer sheets of all the children of the districts/standard/subject is noted in the column below should be placed in a separate cover and sent by courier to State Project Office, by are to Senior Consultant, S.Sundararaman.

Xerox copies of Answer sheets to be sent to SPO (of one school / subject)

S.NO	Name of the District	Subjects of the Answer Sheets of all children to be sent to SPO from one school		
		STD – III	STD- V	STD-VIII
1.	Kancheepuram	Tamil		
2.	Krishnagiri		English	
3.	Salem			Maths
4.	Nilgiris	English		
5.	Theni		Maths	
6.	Ramnad			Tamil
7.	Kanniyakumari	Maths		
8.	Nagapattinam		English	
9.	Villupuram			Tamil

- ❖ After the written test in Tamil and English language the investigator should follow the instructions given for the assessment of Reading, writing, listening skills of each child in each subject individually and record appropriately.
- ❖ The entire responsibility of administering the test vest with the team in consultation with Assistant Project Officer and Additional CEO of the districts.
- ❖ The team members should contact overphone the prime investigators **Thiru S. Sundararaman**, Senior Consultant, SSA and **Thiru S.Manivel**, Reader, SCERT, **Smt. R. Malathy** Senior Consultant, SSA (**9788858891 & 7373003347 & 9788858905**) and inform the progress every day.
- ❖ The team should verify the manual entry made by the investigators in the response sheets with the answer sheets of the children in random and record the verification.
- ❖ The team should also verify whether the data entries made in the soft ware are appropriate to the entries in the response sheet, manually recorded.

7. Duties of the field investigators

- ❖ Attend meeting on the date informed by the districts.
- ❖ Take notes of the instructions.
- ❖ go to the allotted school on 20.1.2014 and verify the number of children in 3rd and 5th standard and if the children in these classes are above 30 selection of children is to be made as per instructions and seating arrangement to be made and the names of children to be recorded with ID of children in the sheet provided.
- ❖ Meet the supervisor in charge on 21.1.2014 morning before 8 am and receive the question papers pertaining to the school and be present in the school by 9.am sharp.
- ❖ Conduct test as per time scheduled on 21.1.2014 and 22.1.2014 & 23.1.2014 and 24.1.2014.
- ❖ Question paper for each subject will be provided in 2 sets of 15 in each set. Each question paper will bear a code number as informed earlier. One question paper from any one of the set alone to be given for each child. The code number of question paper given to each child is to be recorded in the response sheet.
- ❖ The school and teacher questionnaire are to be got filled by the HM or Teachers.
- ❖ Using 1 copy of the Student questionnaire provided the investigator should get details for all the questions from the 3rd, 5th and 8th standard children, and recorded in the appropriate column of the consolidated format.
- ❖ All investigators should fill the forms and ensure correctness in every stage.
- ❖ All the entries manually filled in the forms to be recorded in the appropriate columns in the soft ware designed for this purpose, without any mistake.
- ❖ All investigators should bestow their personal attention with strict vigilance, with impartiality in conducting the test, recording the data's manually in the response sheet, getting information from the children and the teacher in the questionnaires and record the data in the software without any omission.

8. Delivery of question papers to Districts

- ❖ Question papers for each class and subject will be put in a separate cover for each school.
- ❖ 10 covers to each subject for each Block will be packed in one small bundle.
- ❖ In a separate cover needed Proforma and questionnaires for all 10 schools will be placed in a cover. One set alone to be given to each school.
- ❖ The question papers for each block will be packed as one bundle.
- ❖ Required No. of Bundles will be given to each District through Dropping Centre based on the No. of Blocks in each District.
- ❖ The Dropping District Coordinator should verify the No. of Blocks in the allotted District and handover the number of bundles to each District.
- ❖ The question papers will reach the regional centers on 18.1.2014.
- ❖ All the districts should collect the question paper bundle on 18.1.2014 itself from the dropping centers.
- ❖ Question paper bundles are to be handed over to blocks from districts on 20.1.2014.
- ❖ School wise question papers to be handed over to the investigators on 21.1.2014 before 8 am for Std III and V. And on 23.1.2014 before 8 am for Std VIII.